

No. 5/10/09-5FP1/983

GOVERNMENT OF PUNJAB  
DEPARTMENT OF FINANCE  
(FINANCE PERSONNEL I BRANCH)

Dated, Chandigarh, the 15<sup>th</sup> December, 2011

To

All Heads of Departments,  
Commissioners of Divisions,  
Registrar, High Court of Punjab and Haryana,  
District and Sessions Judges and  
Deputy Commissioners in the State.

Subject: Revision of pay scales of certain categories of employees.

Sir,

I am directed to invite a reference to Punjab Government notification No. 5/10/09-5FP1/207, dated 27.5.2009 and circular letter No.5/114/09-5FPI/655 dated 3.10.2011 and to say that the Governor of Punjab is pleased to decide that the scales of pay of the following categories of posts shall stand revised as under with effect from the 1<sup>st</sup> December, 2011:--

Sr. No.	Name of the post	Revised Scale of Pay w.e.f. 1.10.2011			Revised Scale of Pay w.e.f. 1.12.2011		
		Pay Band	Grade Pay	Initial Pay	Pay Band	Grade Pay	Initial Pay
1	2	3	4	5	6	7	8
1.	(i) Clerk	5910-20200	2400	9880	10300-34800	3200	13500
	(ii) Junior Assistant	10300-34800	3200	13500	10300-34800	3600	14430
	Notes.--(i) The total number of posts of Clerks in a cadre shall continue to be bifurcated into the posts of Clerks and Junior Assistants in the ratio of 50:50. (ii) The posts of Junior Assistant shall continue to be filled up by placement to the extent of 100% out of the Clerks who have an experience of working as such for a minimum period of 5 years in the cadre of the department in which he is working at the time of placement.						
2.	Steno-Typist	5910-20200	2400	9880*	10300-34800	3200	13500*
	*Note.--The starting pay of the Steno-Typist shall be fixed by allowing one increment on the "Initial Pay" of the Revised Scale of Pay of this post.						
3.	Junior Scale Stenographers	10300-34800	3200	13500	10300-34800	3600	14430

2. The pay in the above mentioned revised scales of pay effective from the 1st December, 2011, shall be fixed prospectively and there shall be no element, whatsoever, of retrospectivity in this regard and there will be no question of payment of arrears or of fixation of pay on notional basis from any previous date.

3. The Special Allowance granted to the above noted categories of posts vide

4. The employees working on the above mentioned post shall NOT be entitled to any Special Grade Pay in terms of Government circular letter No.5/10/09-5FPI/807, dated 14th November, 2011.
5. The necessary amendments in the rules will be made in due course

Yours faithfully,

*Jasbir Kaur*  
(JASBIR KAUR)

Under Secretary Finance

No. 5/10/09-5FPI/ 984

Dated, Chandigarh, 15<sup>th</sup> the December, 2011.

A copy each is forwarded to:-

- (i) The Principal Accountant General (Audit) Punjab, Chandigarh.
- (ii) The Principal Accountant General (A&E), Punjab, Chandigarh.

*Jasbir Kaur*  
Under Secretary Finance

No. 5/10/09-5FPI/ 985

Dated, Chandigarh, the 15<sup>th</sup> December, 2011

A copy each is forwarded to:-

- (i) The Chief Secretary to Government of Punjab, Chandigarh.
- (ii) All the Financial Commissioners, Principal Secretaries and the Administrative Secretaries to Government of Punjab.
- (iii) The Resident Commissioner, Punjab, Punjab Bhawan, Copernicus Marg, New Delhi.

*Manish Arora*  
Superintendent

No. 5/10/09-5FPI/ 986

Dated, Chandigarh, the 15<sup>th</sup> December, 2011

A copy each is forwarded for information to:-

- (i) The Secretary to Government of Himachal Pradesh, Department of Finance, Shimla.
- (ii) The Finance Secretary, Chandigarh Administration, Chandigarh.

*Manish Arora*  
Superintendent

No. 5/10/09-5FPI/ 987

Dated, Chandigarh, the 15<sup>th</sup> December, 2011

A copy is forwarded to all the District Treasury Officers /Treasury Officers in the State for information and necessary action.

*Manish Arora*  
Superintendent

INTERNAL DISTRIBUTION:

Financial Resources and Economic Intelligence.



No. 5/ 10/09-5FP1/ 958

GOVERNMENT OF PUNJAB  
DEPARTMENT OF FINANCE  
(FINANCE PERSONNEL BRANCH-I)

Dated, Chandigarh, the 15<sup>th</sup> December, 2011

To

All Heads of Departments,  
Commissioners of Divisions,  
Registrar, High Court of Punjab and Haryana,  
District and Sessions Judges and  
Deputy Commissioners in the State.

Subject: Revision of pay scales of certain categories of employees.

Sir,

I am directed to invite a reference to Punjab Government notification No. 5/10/09-5FP1/207, dated 27.5.2009 and to say that the Governor of Punjab is pleased to decide that the scales of pay of the following posts shall stand revised as under with effect from the 1<sup>st</sup> December, 2011:--

Name of the post	Pre-revised scale	Revised scale of pay w.e.f. 1.1.2006			Revised scale of pay w.e.f. 1.12.2011		
		Pay Band	Grade Pay	Initial Pay	Pay Band	Grade Pay	Initial Pay
Superintendent Grade-I	7220-11660	10300-34800	5000	18450	15600-39100	5400	21000
Private Secretary	7220-11660	10300-34800	5000	18450	15600-39100	5400	21000
Superintendent Grade-II	6400-10640	10300-34800	4200	16290	10300-34800	4800	18250
Senior Auditor (Non-SAS)	6400-10640	10300-34800	4200	16290	10300-34800	4800	18250
Personal Assistant	6400-10640	10300-34800	4200	16290	10300-34800	4800	18250
Senior Assistant	5800-9200	10300-34800	3800	14590	10300-34800	4400	17420
Statistical Assistant	5800-9200	10300-34800	3800	14590	10300-34800	4400	17420
Junior Auditor	5800-9200	10300-34800	3800	14590	10300-34800	4400	17420
Senior Scale Stenographer	5800-9200	10300-34800	3800	14590	10300-34800	4400	17420
Drivers of heavy, light and Commercial Vehicles and Drivers of staff cars of various Departments.	3300-6200	5910-20200	2000	8240	5910-20200	2400	9880
Telephone Operator/	3120-5160	5910-20200	1900	7810	5910-20200	2400	9880

2. The pay in the above mentioned revised scales of pay effective from the 1st December, 2011, shall be fixed prospectively and there shall be no element, whatsoever, of retrospectivity in this regard and there will be no question of payment of arrears or of fixation of pay on notional basis from any previous date.
3. Special Allowance admissible to any category (s) of posts mentioned above, with effect from the 1st June, 2011, shall cease to be payable with effect from 1<sup>st</sup> December, 2011.
4. The necessary amendments in the rules will be made in due course

Yours faithfully,

*Jasbir Kaur*  
(JASBIR KAUR)

Under Secretary Finance

No. 5/10/09-5FP1/ 959

Dated, Chandigarh, the 15<sup>th</sup> December, 2011.

A copy each is forwarded to:-

- (i) The Principal Accountant General (Audit) Punjab, Chandigarh.
- (ii) The Principal Accountant General (A&E), Punjab, Chandigarh.

*Jasbir Kaur*  
Under Secretary Finance

No. 5/10/09-5FP1/ 960

Dated, Chandigarh, the 15<sup>th</sup> December, 2011.

A copy each is forwarded to:-

- (i) The Chief Secretary to Government of Punjab, Chandigarh.
- (ii) All the Financial Commissioners, Principal Secretaries and the Administrative Secretaries to Government of Punjab.
- (iii) The Resident Commissioner, Punjab, Punjab Bhawan, Copernicus Marg, New Delhi.

*Gandesh Arora*  
Superintendent

No. 5/10/09-5FP1/ 961

Dated, Chandigarh, the 15<sup>th</sup> December, 2011.

A copy each is forwarded for information to:-

- (i) The Secretary to Government of Himachal Pradesh, Department of Finance, Shimla.
- (ii) The Finance Secretary, Chandigarh Administration, Chandigarh.

*Gandesh Arora*  
Superintendent

No. 5/10/09-5FP1/ 962

Dated, Chandigarh, the 15<sup>th</sup> December, 2011.

A copy is forwarded to all the District Treasury Officers /Treasury Officers in the State for information and necessary action.

*Gandesh Arora*  
Superintendent

INTERNAL DISTRIBUTION: