

APPENDIX 7
(Referred to in note 4 to rule 5.35)

LIST OF GOVERNMENT EMPLOYEES GRANTED RENT FREE QUARTERS

Rent-free accommodation has been granted to the Government employees mentioned in column 3 of the table below subject to the conditions, if any, given in column 4 :-

No	Department	Designation of Government employees	Remarks
1.	Forest	(1) Range Clerks	Where quarters are available.
		(2) Deputy Rangers (3) Foresters (4) Forest Guards	Deputy Rangers and Foresters are granted the monthly compensatory allowance of Rs. 2 and 1.50, respectively in cases in which accommodation is not available. Conservators are authorised to hire quarters for Forest Guards where Government quarters are not available at a monthly rent not exceeding Rs. 6 per mensem in villages and Rs. 12 per mensem in municipal and notified areas as notified from time to time.
		(5) Forest Rangers in charge of ranges	A compensatory allowance of Rs. 4 per mensem is granted where no rent-free quarters are available
		(6) Sewadars	May occupy Government quarters, where they exist.
2.	General Administration: (i) Secretariat Staff of the Government	(i) Staff employed in Raj Bhawan. (ii) Resident Assistant, Punjab Civil Secretariat (iii) Personal Assistant and Telephone Attendant of Chief Minister's residence	On Raj Bhawan occupying staff quarters and other buildings appurtenant to Raj Bhawan.
	(ii) District Administration (iii) Welfare of Scheduled Castes and Backward Classes Department	Tehsildars, Naib-Tehsildars or other Tehsil Officials (1) Executive, Technical Teaching, Watch and Wards, Class IV and other staff of the Welfare of Scheduled Castes and Backward Classes Department, Settlements and Reformatory Schools. (2) Mukaddams employed in villages under the control of the Welfare of Scheduled Castes and Backward Classes Department (3) Supervisory, teaching and Class IV staff of the villages and colonies under direct control	When quarters are built in a Tehsil building or compound for these Government employees The concession to Mukaddams in the Welfare of Scheduled Castes and Backward Classes Department is similar to that allowed to Mukaddams in the Agriculture Department. Where accommodation is not available for occupation by a member to the staff, no house-rent allowance will be given in lieu.
3.	Administration of Justice	(Caretaker) of the High Court of Punjab	
4.	Jails	(1) Superintendents Deputy Superintendents I Grade (2) Deputy Superintendents II Grade/District Probation Officer/Probation Officers (3) Assistant Superintendents/Welfare Officers (4) Sub-Assistant Superintendents	(a) Who live in buildings attached to the jails or in quarters specially provided close to the jails. If quarters are not provided at Government expense, they receive house rent allowance in lieu thereof. The rates of house-rent allowance sanctioned for Superintendents/Deputy Superintendents I Grade, Deputy Superintendents II Grade/District Probation Officers, Probation Officers, Assistant Superintendents/Welfare Officers and Sub-Assistant Superintendents is normally subject to a maximum of 10 percent of their pay or Rs.60, Rs.40, Rs.30 and Rs.18 per mensem respectively or actual rent paid by the Officer whichever is less but a higher allowance not exceeding the amount actually paid as house rent may be granted in exceptional circumstances with the consent of the Finance Department. The grant of such allowance is contingent on the Government employee providing himself with a residence within a distance convenient for the purpose of his duties at the jail and approved by the Inspector General. (b) The house rent allowance mentioned in (a) above will not be admissible during the period the Government employees remain on training.

		<p>(5) Whole time Medical Officers and Medical Subordinates</p> <p>6)Compounders</p> <p>(7)Warders Staff</p> <p>(8)Gate Keepers of Central Jails and Store Keepers</p> <p>(9)Store Keeper</p>	<p>Residential quarters shall ordinarily be provided at each jail for these Government employees.</p> <p>If rent-free quarters on Jail premises are not available house rent allowance in lieu thereof at a rate not exceeding Rs.20 per mensem or actual rent paid by the official, whichever is less.</p>
5.	<p>Police</p> <p>(i) District Executive Force, Punjab Police, Government Railway Police and the CID</p>	<p>(1)All Police officials of rank lower than that of Assistant or Deputy Superintendent of Police</p>	<p>May be provided with free quarters in Police Lines, Stations, etc. When quarters are not available in Police Lines, etc., other suitable quarters may be provided or house-rent allowance granted up to the following maximum by the authorities mentioned In rule 10.76 of the Punjab Police Rules, Volume I and subject to the condition specified therein—</p> <p>(1)Inspector at—</p> <p>(a) the headquarters or Rs.35 Cantonment or Delhi per mensem In respect of Government Railway Police only, Amritsar.</p> <p>(b) The Headquarters Rs.20 per or cantonments of mensem Jalandhar and Ferozepur</p> <p>(c) any other place Rs.12 per in the Punjab mensem</p> <p>(2)Probationary Inspectors Upto a maximum of half the Rates admissible</p> <p>(3)Sub-Inspectors at—</p> <p>(a) the headquarters or Rs.18 per cantonments of Delhi mensem in respect of Government Railway Police only, Amritsar</p> <p>(b) the headquarters or Rs.10 per cantonments of mensem Jalandhar and Ferozepur</p> <p>(c) Any other place in Rs.6 per the Punjab mensem</p> <p>(4) Probationary Sub- Inspectors Halt the rates admissible to Sub-Inspectors</p> <p>(5) Assistant Sub-Inspectors, Probationary Assistant Sub-Inspectors and Head Constables—</p> <p>(a) the headquarters or Rs.5 per cantonments of Delhi mensem in respect of Government Railway Police only, Amritsar</p> <p>(b) the headquarters or Rs.3.50 per cantonments of mensem Jalandhar and Ferozepur</p> <p>(c) Any other place in Rs.2.50 per the Punjab mensem</p> <p>(6) Married Constables at—</p> <p>(a) Ferozepur Up to Rs.3 per mensem</p>

	ii) Police Training School, Phillaur	<p>(1) Unmarried probationary Assistant Superintendents under training at the Police Training School, Phillaur</p> <p>(2) Principal, Police Training School, Phillaur</p> <p>(3) All Police officers of rank lower than that of Assistant and Deputy Superintendent, Police</p> <p>(4) Cook of the Officers' Mess</p> <p>Deputy Superintendent of Police Incharge of the Finger Print Bureau, Phillaur</p>	<p>(b) Delhi, in respect Up to Rs.2 of Government per mensem Railway Police only, And other District Headquarters</p> <p>(c) Elsewhere Up to Re.1 per mensem May occupy, 'Officers' Mess' which includes Main Block (lately known as Bangalow No.E-7 and also new quarters known as A Block in the Officers' Mess).</p> <p>Quarters in the Fort at Phillaur</p> <p>May be provided with free quarters in the Police Training School, Phillaur. When quarters are not available in this School, other suitable quarters may be provided or house-rent allowance granted</p> <p>Quarters provided for him at the School</p> <p>May occupy Police Bangalow situated in Civil Lines, Phillaur.</p>
6.	Education	<p>(1) Superintendents of the hostels attached to Government Educational Institutions</p> <p>(2) Educational officials in Government Colleges</p> <p>(3) The Principal, nurses and as many mistresses of the Government Colleges for Women and schools for girls as possible.</p>	<p>The Superintendents of Hostels attached to Government Educational Institutions are, if unmarried, provided with free quarters if such quarters exist. If married they are provided with free quarters suitable for a married man or if such quarters do not exist with an allowance in lieu of rent free quarters not exceeding 10 per cent of their pay or the actual rent paid by them whichever is less provided they keep their families with them in the rented houses.</p> <p>(i) May be granted rent-free quarters with the special orders of "Government in each case when a substantial proportion of the students of a College is resident in hostels adjoining or near the College building.</p> <p>(ii) Except in very special cases the concession will be confined to the Principal and one professor</p> <p>(iii) Residence will be assigned to the members of college staff selected by Government</p> <p>Free living accommodation in a school or college premises wherever accommodation is available on condition that definite duties as regards the supervision of pupils out of school or college hours are assigned to each of them. This concession will be generally confined to mistresses working away from their home towns.</p> <p><i>Note:-</i> By "free-living accommodation" It is not intended to rent accommodation but merely to give permission to teachers being provided with a room whenever and wherever accommodation is available in Government girls schools and colleges in the Stage. Ladies should be provided with accommodation in Hostels where it is not possible for them to find out suitable accommodation. No member of the staff whose presence on the premises of the Institution or Hostels attached to it is not in the interest of the Institution or Hostel will be allowed rent-free accommodation.</p>
7.	Health	<p>(1) The following classes of Government employees holding resident appointment:</p> <p>(i) All Medical Officers and Assistant Medical Officers, in hospitals and dispensaries (including those maintained by local bodies where Government doctors are employed against sanctioned posts), Jails, /Reformatory Settlements, Rural/Primary Health Units/Centres and Mental Hospital, Amritsar</p> <p>(ii) All the Pharmacists (Dispensers) including the Pharmacists belonging to erstwhile Pepsu State attached to Hospitals/Dispensaries/Primary Health Units/Rural Health Centres/Schools Health Clinics/T.B. Centres, Sanatorium or Pharmacists appointed in any other Scheme under the Punjab Health Department dispensary servants and Class 2IV employees employed in Hospitals and Dispensaries whether Government or Local Fund and</p> <p>(iii) Clerical establishment of the Punjab Mental Hospital and Chemical Examiners Department.</p>	<p>When no rent-free accommodation is provided a reasonable house-rent allowance, in lieu thereof, not exceeding, in any case, 10 per cent of pay or the actual rent paid, whichever is less can be granted which shall be admissible, if the Government employee concerned is required to provide himself/herself for the proper performance of his/her duties, with accommodation in a particular locality which in the opinion of the authorities, under whom he/she is serving, is conveniently near to the premises in which his/her regular duties have to be performed.</p>

		(2)Staff of the Punjab Mental Hospital required to reside in Government quarters on the hospital premises in the interest of Government work	
		(3)Resident Medical Officer for the Midwifery Department of the V.J. Hospital, Amritsar	Rent-free quarters or house-rent allowance equal to 10 per cent of pay or the actual house-rent paid, whichever is less, subject to a maximum of Rs.50 per mensem provided she resides within a quarter of mile of the hospital.
		(4)Resident Surgical/Medical Officer, V.J. Hospital, Amritsar	House-rent allowance actually paid subject to a maximum of Rs.30 per mensem each and subject to the condition that they continue to reside at a reasonable distance from the hospital to the satisfaction of the Medical Superintendent.
		(5)Assistant Blood Transfusion Officer, Glancy Medical College, Amritsar	Rent-free quarters or house-rent allowance equal to 10 per cent of pay or the actual house-rent paid, whichever is less on the condition of providing themselves with accommodation which in the opinion of the authority under whom they are serving is conveniently near to the premises of the Health Center for the proper performance of their duties.
		(6)Assistant Radiologist, V.J. Hospital, Amritsar	
		(7)Nurse Dais attached to State Hospitals and Dispensaries	Rent-free quarters or in lieu thereof house-rent actually paid subject to a maximum of Rs.10 per cent of pay on the condition of providing themselves with accommodation which in the opinion of the authority under whom they are serving is conveniently near to the premises of the hospital for the proper performance of their duties.
		(ii)Midwives, dais, peons and Class IV Government employees attached to various Primary Health units/Primary Health Units/Primary Health Centres/Rural Health Centres and Maternity and Child Welfare Centres.	Rent-free quarters or in lieu thereof house-rent actually paid subject to a maximum of 10 percent of pay on the condition of providing themselves with accommodation which in opinion of the authority under whom they are serving is conveniently near to the premises of the institution for the proper performance of their duties.
		(8)Lady Health tors working in Health Centres in the State	Rent-free quarters or house-rent allowance equal to 10 per cent of pay or the actual house-rent paid, whichever is less on the condition of providing themselves with accommodation which in the opinion of the authority under whom they are serving is conveniently near to the premises of the Health Center for the proper performance of their duties.
		Nursing staff (Nursing Superintendents, Matrons, Sisters, Tutors, Nursing Sisters and Staff Nurses)	Rent-free quarters or house-rent allowance equal to 10 per cent of pay or the actual house-rent paid, whichever is less on the condition of providing themselves with accommodation which in the opinion of the authority under whom they are serving is conveniently near to the premises of the Health Center for the proper performance of their duties.
		(9)Superintendents of the Hostels of the Government Medical Colleges and Dental Colleges in the State.	Rent free quarter if unmarried, and if married, rent free quarter suitable for a married man is not available, house rent allowance, in lieu of rent free quarter not exceeding 10 percent of his pay of the actual rent paid by him whichever is less, provided he keeps his family with him in the rented house.
8.	Agriculture	(1)Agricultural Sub-Inspectors employed on Farms and Research Sections only, irrespective of pay. (2)Beldars and tenants employed on Agricultural Farms.	Up to Rs.5 per mensem.
9.	Animal Husbandry	(i)Veterinary College— (1)Principal (2)Warden of the Hostel (3)Hostel Superintendent (4)Hospital Surgeon (5)Compounder (ii)(1)Veterinary Assistant Surgeons or Veterinary Assistants (2)Veterinary Commoners and (3)Class IV Government employees (Dressers, Water-carriers(Bhishti), Sweepers and Chowkidars working in the State-run Civil Veterinary Hospitals/Dispensaries. (iii)Government Poultry Farms/Centres— 1.Managers 2.Animal Husbandry Assistants 3.Assistant Managers 4.Poultry Inspectors/ Farm Assistants. 5.Poultry Stock Assistants/ Supervisors 6.Poultry Store Keepers (Technical) 7.Class IV Government employees (Beldars, Bird Attendants etc.)	When no rent-free accommodation is provided, a reasonable house-rent allowance, in lieu thereof not exceeding in any case 12½% of pay in first class cities and within ten miles belt of the International Border and ten percent of pay when posted in second class cities/towns and villages, or the actual rent paid, which shall be admissible if the Government employee concerned is required to provide himself/herself for the proper performance of his/her duties, with accommodation in a particular locality which in the opinion of the authorities, under whom he/she is serving, is conveniently near to the premises in which his/her regular duties have to be performed. The officials will, however, not be provided accommodation above their official status.
10	Industrial Training Department	Principal, Government Institue of Textile Chemistry and Knitting Technology, Ludhiana. 2.Mechanical Engineer, Government Institute of	If quarters suitable to unmarried and married officials do not exist, house-rent allowance in lieu of rent-free quarters not exceeding 10% of their pay or the actual rent paid by them, whichever is less may be allowed by the authority competent to sanction the house rent allowance to the

		Textile Chemistry and Knitting Technology, Ludhiana. 3.Hostel Superintendents- cum-Physical Training Instructors working in Industrial Schools and other institutions. 4.Pharmacists working in Industrial/Training Institutes/Centres. 5.Dressers working in Industrial Training Institutes/Centres.	concerned officer/official. -Ditto- -Ditto- -Ditto- -Ditto-
11.	Stationer and Printing	(1)Controller of Printing Stationery, Punjab. (2)Deputy Controller of Printing and Stationary, Punjab	
12.	Public Works Department (i) Irrigation Branch	(1)Signallers including Relieving and Apprentice Signallers (2)Dispensers (3)Nurse working in Canal Colony Dispensary, Ferozepore (4)Regulation Jamadars, Grade I and Grade II	Government quarters will only be occupied by Relieving and Apprentice Signallers if available and cannot be claimed as of right.
13.	(ii) Buildings and Roads Branch (a) The Punjab Engineering College	(1)Principal (2)Professor-in-charge, Hostel (3)Superintendent of Class IV Government employees lines when this post is held by a member of the staff in addition to his own duties	
	(b) Punjab Government School of Engineering	(1)Principal (2)Hostel Superintendent (3)Engine Driver (4)Head Mechanic (5)Dispenser (6)Motor Driver Omitted	

Note 1:- Every Government employee of Jail for whom residential quarters are provided shall reside therein.

Note 2:- Every Government employee for whom no residential quarters are available at any jail shall (except in the case of Medical subordinates holding dual appointments) reside within such distance of the Jail as the Superintendent may, from time to time, in his discretion, fix in that behalf.

Note 3:- Clerks employed at Jails (other than those employed on the accounts side) who are required by their Superintendents in the interest of public service to reside in the quarters provided by Government in the Jail premises, are exempt from payment of rent.

Note 4:- An Accounts Clerk appointed to officiate as Accountant in short vacancies not exceeding four months shall draw compensatory allowance, equal to the difference between his pay as Accountant and his pay plus house rent allowance as Accounts Clerk, the allowance being reduced by any amount by which his pay may be increased and ceasing as soon as his pay is increased by an amount equal to his compensatory allowance.

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