

No. 3/10/10-5FP2/839

Government of Punjab  
Department of Finance  
(Finance Personnel Branch-2)

Dated, Chandigarh, the 23<sup>rd</sup> December, 2011.

To,

- (1) Additional Secretary, Secretariat Administration,  
Punjab Civil Secretariat, Chandigarh.
- (2) Under Secretary (Administration),  
Financial Commissioner's Office, Punjab,  
Chandigarh.
- (3) Legal Remembrancer, Punjab,  
Chandigarh.
- (4) Secretary to Hon'ble Governor, Punjab,  
Punjab Raj Bhawan,  
Chandigarh.
- (5) Secretary, Punjab Vidhan Sabha,  
Chandigarh.
- (6) Secretary, Punjab Public Service Commission,  
Patiala.
- (7) Director, Financial Resources & Economic Intelligence, Punjab,  
Chandigarh.

Subject: - Enhancement of Secretariat Pay admissible to certain categories of employees  
working in the Punjab Civil Secretariat and equivalent offices.

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Sir/Madam,

I am directed to invite a reference to Government letter No.3/10/10-5FP2/459-64, dated 13.10.2011 and No. 3/10/10-5FP2/786-91, dated 15.12.2011 on the subject cited above and to say that the Governor of Punjab is pleased to decide further that the Secretariat Pay admissible to the following categories of posts in the Punjab Civil Secretariat and equivalent offices shall be enhanced as under:-

Sr. No.	Name of posts	Rate per mensem (in Rupees)
1.	Clerk	400
2.	Steno-Typist	400
3.	Junior Assistant	500
4.	Junior Scale Stenographer	500
5.	Senior Assistant	900
6.	Senior Scale Stenographer	900
7.	Superintendent Grade-2	1200
8.	Personal Assistant	1200
9.	Section Officer (S.A.S)	1300
10.	Additional Secretary	2500
11.	Special Secretary	2500

2. This decision shall also be applicable to the above noted categories of employees working in the Punjab Vidhan Sabha Secretariat, Financial Commissioner's Secretariat, Punjab Raj Bhawan, L.R.'s Office, PPSC and DFREL.

3. Other terms and conditions for grant of Secretariat Pay shall remain unchanged.
4. These orders shall come into force w.e.f. 1.12.2011.
5. The Punjabi version of these orders will follow in due course.

Yours faithfully,

*Jasbir Kaur*

(JASBIR KAUR)

Under Secretary Finance

Endst.No.3/10/10-5FP2/ 840

Dated, Chandigarh the 23<sup>rd</sup> December, 2011

A copy each is forwarded for information to:

- (i) The Principal Accountant General (Audit), Punjab, Chandigarh.
- (ii) The Principal Accountant General (Accountant and Entitlement), Punjab, Chandigarh.

*Jasbir Kaur*

Under Secretary Finance

Endst.No.3/10/10-5FP2/ 841

Dated, Chandigarh the 23<sup>rd</sup> December, 2011

A copy each is forwarded for information to:

- (i) The Chief Secretary to Government of Punjab, Chandigarh.
- (ii) The Financial Commissioner (Revenue) Punjab, Chandigarh.

*Ramlesh Arora*

Superintendent

Endst.No.3/10/10-5FP2/ 842

Dated, Chandigarh the 23<sup>rd</sup> December, 2011

A copy each is forwarded for information to:

- (i) The Secretary to Government of Himachal Pradesh, Department of Finance, Shimla.
- (ii) The Finance Secretary, Chandigarh Administration, Chandigarh.

*Ramlesh Arora*

Superintendent

Internal Distribution:

- (i) Directorate of Finance Resources and Economic Intelligence.
- (ii) Director, Treasuries & Accounts, Punjab, Chandigarh.
- (iii) All the Branches of the Department of Finance.