Integrated Workflow and Document Management System Government of Punjab

General Provident Fund

User Manual



July 2011

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1. Login Page

✓ Enter your User ID and Password then click on "Login" button



2. Application Link

✓ Homepage -> Application ->HRMS Application ->New GPF Request



✓ Click on HRMS Application and then click on GPF

📁 Worklist 🛛 🔂 Files Room	🛞 Dashboard 🛛 📑 Kr	nowledge Bank	🚱 Management Info. System	Machine Applications		
Applications «	GPF Request					
	HRMS > General Prov	ident Fund > GPI	=			
😑 🐚 HRMS Applications	Employee details					
Additional Pay	Employee Code		11000002	Employee	Name	Suriit Sinah
Annual Confidential R	Designation		Clerk	Departme	ent	General Administration Department
Bills And Amendments	Date Of Birth		01-Feb-1971	Date of S	ervice Joining	13-Mar-1992
+- Cessation	Age		40 Years	Date Of F	Retirement	01-Feb-2031
🗉 🍒 Departmental Inquiry	Basic Pay		9000	Gross Pa	у	18000
Deputation	Length of Qualifying S	ervice Period	YearsMnthsDays	GPF Acco	unt No	11000002
Develop						
GPF	GPF Balance Details					
New CPE Request	Balance at the credi	t of the subscribe	r on the date of application			
- Monitoring planned/n	Opening Balance (A)		60000	Amount d	leposited till date (B)	3600
Pay Fixation	Refundable Withdraw	al (C)	24500	Non Refu	ndable Withdrawal (D)	20000
- Section	Amount Returned (E)		20000	Balance A	mount (C-E)= (F)	4500
Image: Transfer Manage	Interest Rate		8%	Net balar (G)	nce(as on date) (A+B-D-F)=	39100
Service Book	<u></u>					
	GPF Request					
4	GPF Request Type			-		
			Files			
	Balance Statement *		Hierarchy Flow.txt			
	ļ					

✓ Now click on New GPF Request

visit www.employeesforum.in for more details

📮 Worklist 🛛 🔂 Files Room	🕏 Dashboard 🛛 🎒 Knowledge Bank	🔞 Management Info. System 🛛 😡	Applications	
Applications «	GPF Request]
Fliter : gpf	HRMS > General Provident Fund > GP	F		
HRMS Applications	Employee details			
Annual Confidential R	Employee Code	11000002	Employee Name	Surjit Singh
🕮 🍝 Annual Pay Incremen	Designation	Clerk	Department	General Administration Department
- 👆 Bills And Amendments	Date Of Birth	01-Feb-1971	Date of Service Joining	13-Mar-1992
🗈 💊 Cessation	Age	40 Years	Date Of Retirement	01-Feb-2031
🗉 👞 Departmental Inquiry	Basic Pay	9000	Gross Pay	18000
🗈 👞 Deputation	Length of Qualifying Service Period	YearsMnthsDays	GPF Account No	11000002
GPF	GPF Balance Details			
New GPF Request	Balance at the credit of the subscrib	er on the date of application		
Monitoring planned/n	Opening Balance (A)	60000	Amount deposited till date (B)	3600
- 🍝 Pay Fixation	Refundable Withdrawal (C)	24500	Non Refundable Withdrawal (D)	20000
💊 Probation	Amount Returned (E)	20000	Balance Amount (C-E)= (F)	4500
Transfer	Interest Rate	8%	Net balance(as on date) (A+B-D-F)= (G)	39100
Service Book				
l l l l l l l l l l l l l l l l l l l	GPF Request			
4	GPF Request Type			
	Balance Statement *	Files		
		Hierarchy Flow.txt		
	L			

 ✓ Here Employee has to select one of the available GPF Option i.e. GPF Withdrawal (Refundable), GPF Withdrawal (Non Refundable), GPF Withdrawal Final and GPF Change Subscription.

📑 Worklist 🛛 🚡 Files Room	🝘 Dashboard 🛛 🎒 Knowledge Bank	🔞 Management Info. System 🛛 🔯 Ap	plications					
Applications «	GPF Request							
gpr	HRMS > General Provident Fund > GF	PF						
HRMS Applications	Employee details							
- Additional Pay	Employee Code	11000002	Employee Name	Surjit Singh				
Annual Confidential R	Designation	Clerk	Department	General Administration Department				
Bills And Amendments	Date Of Birth	01-Feb-1971	Date of Service Joining	13-Mar-1992				
H- Cessation	Age	40 Years	Date Of Retirement	01-Feb-2031				
🛓 👗 Departmental Inquiry	Basic Pay	9000	Gross Pay	18000				
🗉 💊 Deputation	Length of Qualifying Service Period	YearsMnthsDays	GPF Account No	11000002				
🗈 👞 Develop								
🖻 - 👞 GPF	GPF Balance Details							
My Request List	Balance at the credit of the subscriber on the date of application							
Monitoring planned/n	Opening Balance (A)	60000	Amount deposited till date (B)	3600				
Pay Fixation	Refundable Withdrawal (C)	24500	Non Refundable Withdrawal (D)	20000				
Probation	Amount Returned (E)	20000	Balance Amount (C-E)= (F)	4500				
🗈 🧄 Transfer	Interest Rate	8%	Net balance(as on date) (A+B-D-F)= (G)	39100				
tel- sonico Rook				·				
Selvice book	GPF Request							
	GPF Request Type							
	Balance Statement *	GPF Withdrawal(Refundable) GPF Withdrawal(Refundable) GPF Withdrawal(Non Refundable) GPF Withdrawal(Kinal) GPF Withdrawal(Final))					
		GPF Change Subscription GPF Change Subscription						

3. GPF Withdrawal (Refundable)

✓ Select GPF Withdrawal (refundable)

📑 Worklist 🛛 💼 Files Room	📀 Dashboard	Knowledge Bank	🌀 Management Info. Sy	stem 🛛 🐼 Ap	plications			
Applications	GPF Balance	Details						-
Filter: gpf	Balance at th	e credit of the subscrib	er on the date of applica	tion				
HRMS Applications	Opening Bala	nce (A)	60000		Amount deposited till date (B)) 3	600	
- Additional Pay	Refundable W	/ithdrawal (C)	24500		Non Refundable Withdrawal (D) 2	0000	
- long Annual Confidential R	Amount Retur	med (E)	20000		Balance Amount (C-E) = (F)	4	500	
Annual Pay Increment Bills And Amendments	Interest Rate		8%		Net balance(as on date) (A+B	3-D-F)= 3	9100	
E Cessation					(6)			_
🗉 💑 Departmental Inquiry	COPE Deserved							
Deputation	GPF Request							
🕀 👆 Develop	GPF Request T	Гуре	GPF Withdrawal(Refund	able) 🌅 🌖				
🖻 👆 GPF			Filor					
- S My Request List	My Request List Balance Statement *							
New GPF Request			HIEFATCHY HOW.LXL					
- Ray Fixation	L							
Probation	GPF Withdraw	al(Refundable) Reques	t Details					
🕀 👆 Transfer	All fields marke	ed with '*' are mandator	<i>.</i>					
Hanage Service Book	Special Withdrawal C yes © No							
	Application Dat	te	14-Jul-2011		Amount to be withdrawn *			
4	No of installme	nts *			Purpose *			
-	Balance Outsta	anding	0		Maximum Withdrawal Amount		20000	
		and ng						
	Attachmente *		riles					
	Attachments *		Attach File(s) [Ma:	c: 1 Attachmen	t of 5 MB]			
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	Demedia					-		
	Remarks					-		
			<u>.</u>	1	iew			
				_				=
	GPF Refundabl	e Withdrawal History						
	Declaration							
	I Surjit Singh	certify that the particula	ar given above are correct	and complete	to the best of my knowledge ar	nd belief an	d that nothing has been concealed	by
			-		ne.		-	<u> </u>
			I Agree : (Yes C No				
				St	Ibmit			
						10 TATA Cor	isultancy Services Limited	A 1 7 A 1

 After filling the mandatory fields, attach necessary document and Submit details by clicking on "Submit" button
 visit www.employeesforum.in for more details

🗃 Worklist	ᡖ Files Room 🛛	🕏 Dashboard	📕 Knowledge Bank	🌀 Management Info. System	🐼 Appl	ications					
Applications	«	Amount Retur	ned (E)	20000		Balance Amount (C-E)= (F)	4500				
IITER : gpf	lications	Interest Rate		8%	39100						
- S Addition	nal Pay Confidential R	GPF Request									
Bills An	d Amendments	GPF Request T	Гуре	GPF Withdrawal(Refundable)	•						
 Cessation Departmental Inquiry Deputation 		Balance State	ment *	Files Hierarchy Flow.txt							
Develop GPF My F	p Request List	GPF Withdraw	GPF Withdrawal(Refundable) Request Details								
🚽 🧄 New	v GPF Request	All fields marked with '*' are mandatory.									
Monitor	ring planned/n ation	Special Withdra	awal	O Yes ⊙ No			-				
- 🥉 Probati	ion	Application Dat	e	14-Jul-2011		Amount to be withdrawn *	2356				
Transfe	er	No of installme	nts *	23		Purpose *	Marriage	~			
Service	Book :	Balance Outsta	anding	0		Maximum Withdrawal Amount	20000				
	(+) (m)	Attachments *		Attach File(s) [Max: 1 Att Alfresco Update Query.txt	ttachment	of 5 MB, Used: 1 Attachment of 0.54 Ki	B]				
		Remarks	test A								
		View									
		Marriage Detai	ils								
		Date Of Marria	ge	25-Aug-2011 🔟							
		GPF Refundabl	e Withdrawal History								
		Declaration									
		I Surjit Singh	certify that the particul	ar given above are correct and co	complete to	the best of my knowledge and belief e.	and that nothing has	been concealed by			
				I Agree : • Yes (C No Sub	mit					
								1			

✓ On Submitting details, Case will create and will be sent to supervisor

🔤 Worklist 🛛 🔂 Files Room	🛞 Dashboard 📔 🎒 Knowledge Bank 🗍	👒 Management Info. System 📗 💹 App	olications						
Applications Filter : gpf Image: State of the state of th	Amount Returned (E) Interest Rate	20000 8%	Balance Amount (C-E)= (F) Net balance(as on date) (A+B-D-F)= (G)	4500 39100	^				
	GPF Request GPF Request Type GPF Withdrawal(Refundable)								
 ⊕- ◆ Cessation ⊕- ◆ Departmental Inquiry ⊕- ◆ Deputation ⊕- ◆ Develop 	Balance Statement * Hierarchy Flow.bxt								
GPF	GPF Withdrawal(Refundable) Request Details All fields marked with "** are mandatory.								
 Monitoring planned/n Pay Fixation 	Special Withdrawal	○ Yes ⊙ No	Amount to be withdrawn *	2356					
Transfer Manage	No of installments *	ss Your request has been submitted succes	sfully with	Marriage					
Service Book	Attachments *	Alfresco Openia Guary bi	1 Attachment of 0.54 KE	8]					
	Remarks	test	2	2					
		V	iew						

✓ By clicking on File number, GPF details will be displayed. visit www.employeesforum.in for more details

🙀 Worklist 🛛 🚡 Files Room	m 🛛 🕭 Dashboard 📔 Knowledge Bank 🕺 🍕 Management Info. System 🛛 🐼 Applications	
Worklist 《 ilter : Inbox	Initiate Dak Create File New Communique Worklist > Inbox	
 Outbox All Documents Delegated Worklist 	Legends Lying with Group Physical File Parallel Intimation Previously Seen New Other Search records where At least one field Contains	View: Detail View 🔻
 Personalised Folders MDM and ESB Script Gen MDM Admin Screen 	n (< <u>1</u> / 5) ► ►	Total Records : 49 [1 - 10 / 49]
Worklist Group Admin	Description Document Type From Received Date Document No. Department Strength	ubject 💠 Statu _‡
Email Dak	GPF Refundable Withdrawal File Surjit Singh 14-Jul-2011 17160/Accounts 1/2011 Aministration Department GPF Refundable Withdrawal File Singh	efundable Open rawal
	General Administration Department Singh	hange Open iption
	General Appl GPF Refundable Withdrawal File Surjit Singh 12-Jul-2011 16958/Accounts 1/2011 Administration Department Withdrawal	efundable Open rawal
	General Administration Department GPF Change Subscription File Surgit Singh 12-Jul-2011 16877/Accounts 1/2011 Administration Department GPF Cl	nange Open iption
	1 □ GPF Change Subscription File Surjit 12-Jul-2011 16875/Accounts 1/2011 General Administration Department GPF Cl	nange Open iption
	General Appl GPF Refundable Withdrawal File Surjit Singh 12-Jul-2011 16862/Accounts 1/2011 General Administration Department Withdrawal	efundable Open rawal
	General GPF Non Refundable File Vikas L2-Jul-2011 General GPF Non Refundable File Vikas Kumar 12-Jul-2011 General GPF Non Refundable Withdrawal	on Jable Open rawal

 ✓ If required changes are made to it and forward file in hierarchy till its Approval. By clicking on "Approve" button, file can be approved.

Forward nt File	es Drafts Knowledge Bank Check Lis	st Linked Files Reminder Approval Cycles	Previous Notes Summary
Return	· · · · ·		
Return To Sender/Scoup			
R Approve GPF	> GPF Advance		
P Not Approve			
II Dispose > GPI	F		
El Await			
Employee Code	1100002	Employee Name	Suriit Singh
Designation	Clerk	Department	General Administration Department
Date Of Birth	01-Feb-1971	Date of Service Joining	13-Mar-1992
Age	40 Years	Date Of Retirement	01-Feb-2031
Basic Pay	9000	Gross Pay	18000
Length of Qualifying Service Period	YearsMnthsDays	GPF Account No	11000002
GPF Balance Details			
Balance at the credit of the subscribe	er on the date of application		
Opening Balance (A)	60000	Amount deposited till date (B)	3600
Refundable Withdrawal (C)	24500	Non Refundable Withdrawal (D)	20000
Amount Returned (E)	20000	Balance Amount (C-E)= (F)	4500
Interest Rate	8%	Net balance(as on date) (A+B-D-F)= (G)	39100
GPF Request			
G PF Request GPF Request Type	GPF Withdrawal(Refundable)		
GPF Request GPF Request Type Delence Chatemant	GPF Withdrawal(Refundable)		
GPF Request GPF Request Type Balance Statement *	GPF Withdrawal(Refundable) Files <u>Hierarchy Flow.txt</u>		
GPF Request GPF Request Type Balance Statement *	GPF Withdrawal(Refundable) Files <u>Hierarchy Flow.txt</u>		
GPF Request GPF Request Type Balance Statement *	GPF Withdrawal(Refundable) Files <u>Hierarchy Flow.txt</u>		
GPF Request GPF Request Type Balance Statement * PF Withdrawal(Refundable) Request	GPF Withdrawal(Refundable) Files <u>Hierarchy Flow.bxt</u> Details		
GPF Request GPF Request Type Balance Statement * SPF Withdrawal(Refundable) Request All fields marked with "*" are mandatory	GPF Withdrawal(Refundable) Files <u>Hierarchy Flow.txt</u>		
GPF Request GPF Request Type Balance Statement * SPF Withdrawal(Refundable) Request All fields marked with '*' are mandatory Special Withdrawal	GPF Withdrawal(Refundable) Files <u>Hierarchy Flow.txt</u> Details © Yes @ No		
GPF Request GPF Request Type Balance Statement * SPF Withdrawal(Refundable) Request All fields marked with '*' are mandatory Special Withdrawal Application Date	GPF Withdrawal(Refundable) Files Hierarchy Flow.txt Details @ Yes @ No 14-Jul-2011	Amount to be withdrawn *	2356
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Refundable) Request All fields marked with '*' are mandatory Special Withdrawal Application Date No of installments *	GPF Withdrawal(Refundable) Files Hierarchy Flow.txt Details @ Yes @ No 14-Jul-2011 23	Amount to be withdrawn * Purpose *	2356 Marriage
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Refundable) Request All fields marked with '*' are mandatory Special Withdrawal Application Date No of installments * Salance Outstanding	GPF Withdrawal(Refundable) Files Hierarchy Flow.txt Details	Amount to be withdrawn * Purpose * Maximum Withdrawal Amount	2356 Marriage 20000
GPF Request GPF Request Type Balance Statement * SPF Withdrawal(Refundable) Request All fields marked with '*' are mandatory Special Withdrawal Application Date No of installments * Balance Outstanding Withdrawal Sanctioned Amount *	GPF Withdrawal(Refundable) Files Hierarchy Flow.txt Details C Yes @ No 14-Jul-2011 23 0 2356	Amount to be withdrawn * Purpose * Maximum Withdrawal Amount Withdrawal Sanctioned Date *	2356 Marriage • 20000 14-Jul-2011
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Refundable) Request All fields marked with '*' are mandatory Special Withdrawal Application Date No of installments * Salance Outstanding Withdrawal Sanctioned Amount *	GPF Withdrawal(Refundable) Files Hierarchy Flow.txt Details @ Yes @ No 14-Jul-2011 23 0 2356 Files	Amount to be withdrawn * Purpose * Maximum Withdrawal Amount Withdrawal Sanctioned Date *	2356 Marriage 20000 14-Jul-2011
SPF Request GPF Request Type Balance Statement * PF Withdrawal(Refundable) Request All fields marked with '*' are mandatory Special Withdrawal Application Date No of installments * Salance Outstanding Withdrawal Sanctioned Amount *	GPF Withdrawal(Refundable) Files Hierarchy Flow.txt Details @ Yes @ No 14-Jul-2011 23 0 2356 Files @ Attach File(s) [Max; 1 Attachme	Amount to be withdrawn * Purpose * Maximum Withdrawal Amount Withdrawal Sanctioned Date *	2356 Marriage 20000 14-Jul-2011
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Refundable) Request All fields marked with '*' are mandatory Special Withdrawal Application Date No of installments * Stalance Outstanding Withdrawal Sanctioned Amount * Attachments *	GPF Withdrawal(Refundable) Files Hierarchy Flow.txt Details @ Yes @ No 14-Jul-2011 23 0 2356 Files @ Attach File(s) [Max: 1 Attachme Alfresco, Update, Query.trt	Amount to be withdrawn * Purpose * Maximum Withdrawal Amount Withdrawal Sanctioned Date * at of 5 MB, Used: 1 Attachment of 0.54 KB]	2356 Marriage T 20000 14-Jul-2011

✓ On Approval, it asks to whom you want to send the file. After selecting the person, by clicking on "OK" button, file will be sent to particular person.

File D	etails [Horizontal View] - [File Number:1716	i0/Accounts	1/2011] [Subject:G	PF Refundable	e Withdrawal]					
Sa	ve File Actions 🗸 Send To 🗸 Pendency	View 🗸	Close							
۲	Dak Side Basic Info Precedent Files	s Drafts	Knowledge Bank	Check List	Linked Files	Reminder	Approval Cycle	es Previous Not	es Summary	^
FI	GPF Balance Details	ſ	Approve File							
Ē	HRMS > General Provident Fund > GPF	> GPF Adı	Keen in seen fol	ler.						
D E	GPF Request		C Send to someon	e from the list	shown					
T A	HRMS > General Provident Fund > GPF		File Hierarchy				÷			
IL	Employee details		Jaswant Singh(Juni	or Assistant 7	, Accounts 1)		· · · ·			
s	Employee Code	1100						Surjit Singh		
	Designation	Clerk						General Adr	ministration Department	
	Date Of Birth	01-F						13-Mar-199	2	
	Age	40 Y						01-Feb-203	1	
	Basic Pay	9000						18000		
	Length of Qualifying Service Period	Yea						11000002		
	GPF Balance Details									
	Balance at the credit of the subscriber	r on the da			Close	/				
	Opening Balance (A)	6000	D		Amount de	posited till d	ate (B)	3600		
	Refundable Withdrawal (C)	2450	D		Non Refun	dable Withdr	rawal (D)	20000		
	Amount Returned (E)	2000	D		Balance An	nount (C-E)=	(F)	4500		

✓ File gets approved

	avl et al	
iber on the da	OK Close	
24500	Non Refundable Withdrawal (D)	
20000 Information	(C-3) = (
8% File is	approved.	
	ОК	
GPF Withdrawal(Refundab	le)	

4. GPF Withdrawal (Nonrefundable)

✓ Select GPF (Nonrefundable) fill the details and submit data. Submitted data will be sent in form of case to superintendent and will move in hierarchy till approval of file

Balance Statement *				
	Hierarchy Flow.txt			
	Demunet Date lla			
GPF Withurawai(Non Refundable	e) Request Details			
All fields marked with '*' are man	datory.			
Special Withdrawal	C Yes 🖲 No			
Application Date	14-Jul-2011	A	nount to be withdrawn *	5646
Purpose *	Marriage	*		
	Files			
Attachments *	Attach File(s) [M	lax: 1 Attachment of 5 MB, U	Jsed: 1 Attachment of 0.54 KB]	
	Alfresco Update Que	ery.txt 🗶		
Romarka	test		<u> </u>	
Rellidiks			T	
		View		
L				
Maminga Dataila				
Marriage Details				
Date Of Marriage	11			
CDE Non Defundable Withdraws	littetere			
GPF Non Relandable withdrawa	i history			Total Descude -
Application Date	Requested Amount	Sanctioned	Amount Purpose	Remarks
12-Jul-2011	213	213	Marriage	View
12-Jul-2011	5644		Other	View
12-Jul-2011	39100	39100	Higher Education	View
12-Jul-2011	1	1	Other	View
08-Jul-2011	2345		Illness	View
08-Jul-2011	39100		Illness	View
Declaration				
I Surjit Singh certify	that the particular given above are	correct and complete to the	best of my knowledge and belief and that	nothing has been concealed by me.
	I Agr	ee: • Yee C No		
		Subm	it)	
		· · · · · · · · · · · · · · · · · · ·		

Attachments *	Attach File(s) [Max: 1 Attachment of 5 MB, Used: 1 Attachment of 0.54 KB] Alfresco Update Ouery.txt
Remarks	test Succest Your request has been submitted successfully with Case No. 17163/Accounts 1/2011 and Forwarded for approval to Gurdip Kaur
Marriage Details	
Date Of Marriage	

 \checkmark Click on File no and details of GPF request will get displayed

📑 Worklist 🛛 🚡 Files Room	i 🗍 🕏 Dashboard 📔 🏭 Knowledge B	ank 🛛 🜀 Managemer	t Info. Syst	em 🛛 🔯 Applica	ations				
Worklist 《 Filter :	Initiate Dak Create File New Worklist > Inbox	Communique							
Outbox	Legends Lying with Group	Physical File 📒 Paralle	l Intimation	Previously 5	Geen 📕 New 📕 Other		View:		
 Delegated Worklist Personalised Folders 	At least one field Contains	·					Detail	View 🔻	
MDM and ESB Script Gen									
Worklist Group Admin	Description	Document Type 🗘	From \$	Received Date	Document No. 🗘	Department 🔶	Subject	Statu _≑	
 Email Dak 	GPF Non Refundable Withdrawal	File	Surjit Singh	14-Jul-2011	17163/Accounts 1/2011	General Administration Department	GPF Non Refundable Withdrawal	Open	
	GPF Change Subscription Applic	File	Surjit Singh	13-Jul-2011	16985/Accounts 1/2011	General Administration Department	GPF Change subscription	Open	
	GPF Refundable Withdrawal Appl	File	Surjit Singh	12-Jul-2011	16958/Accounts 1/2011	General Administration Department	GPF Refundable Withdrawal	Open	
	GPF Change Subscription	File	Surjit Singh	12-Jul-2011	<u>16877/Accounts 1/2011</u>	General Administration Department	GPF Change subscription	Open	
	GPF Change Subscription Applic	File	Surjit Singh	12-Jul-2011	16875/Accounts 1/2011	General Administration Department	GPF Change subscription	Open	
	GPF Refundable Withdrawal	File	Surjit Singh	12-Jul-2011	16862/Accounts 1/2011	General Administration Department	GPF Refundable Withdrawal	Open	
	GPF Non Refundable Withdrawal	File	Vikas Kumar	12-Jul-2011	16854/Accounts 1/2011	General Administration Department	GPF Non Refundable Withdrawal	Open	
	GPF Change Subscription Applic	File	Surjit Singh	12-Jul-2011	16847/Accounts 1/2011	General Administration Department	GPF Change subscription	Open	
	GPF Non Refundable Withdrawal	File	Surjit Singh	12-Jul-2011	16830/Accounts 1/2011	General Administration Department	GPF Non Refundable Withdrawal	Open	
	GPF Refundable Withdrawal Appl	File	Surjit Singh	12-Jul-2011	<u>16829/Accounts 1/2011</u>	General Administration Department	GPF Refundable Withdrawal	Open	
	< < 1 / 5 ► ►						[1-	10 / 49]	

 \checkmark Approver will sanction filled details and click on Approve

Eorward of Fil	an Drofta Knowledge Pank Check List	Linked Flog Reminder Approval Ovder	Desviews Notos
Return	es Drafts knowledge Bank Check List	Linked Files Reminder Approval Cycles	Previous Noces Summary
PF Peturn To Settler/Group			
IR Acorove GPI	F > GPF Withdrawal		
BP Not Approve			
	F		
Fr Await			
Employee Code	11000002	Employee Name	Suriit Singh
Designation	Clerk	Department	General Administration Department
Date Of Birth	01-Feb-1971	Date of Service Joining	13-Mar-1992
Age	40 Years	Date Of Retirement	01-Feb-2031
Basic Pay	9000	Gross Pay	18000
Length of Qualifying Service Period	YearsMnthsDays	GPF Account No	11000002
GPF Balance Details			
Balance at the credit of the subscribe	er on the date of application		
Opening Balance (A)	60000	Amount deposited till date (B)	3600
Refundable Withdrawal (C)	24500	Non Refundable Withdrawal (D)	20000
Amount Returned (E)	20000	Balance Amount (C-E)= (F)	4500
Interest Pate	8%	Net halance(as on date) $(A+B-D-E) = (G)$	30100
Incerest Nace	0.0		55100
GPF Request			55100
GPF Request Type	GPF Withdrawal(Non Refundable)		
GPF Request Type	GPF Withdrawal(Non Refundable)		
GPF Request GPF Request Type Balance Statement *	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.txt		
GPF Request GPF Request Type Balance Statement *	GPF Withdrawal(Non Refundable) Files <u>Hierarchy Flow.bx</u> t		
GPF Request GPF Request Type Balance Statement *	GPF Withdrawal(Non Refundable) Files <u>Hierarchy Flow.txt</u>		
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Non Refundable) Rec	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.txt		
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Non Refundable) Rec All fields marked with '*' are mandatory	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.txt uest Details		
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Non Refundable) Rec All fields marked with '*' are mandatory Special Withdrawal	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.txt uest Details		
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Non Refundable) Rec All fields marked with '*' are mandatory Special Withdrawal Application Date	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.bxt uest Details	Amount to be withdrawn *	5646
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Non Refundable) Rec All fields marked with '*' are mandatory Special Withdrawal Application Date Purpose *	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.txt puest Details /. @ Yes @ No 14-Jul-2011 Marriage	Amount to be withdrawn *	5646
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Non Refundable) Rec All fields marked with '*' are mandatory Special Withdrawal Application Date Purpose * Withdrawal Sanctioned Amount *	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.txt puest Details /. @ Yes @ No 14-Jul-2011 Marriage 5646	Amount to be withdrawn *	5646 [14-Jul-2011
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Non Refundable) Rec All fields marked with '*' are mandatory Special Withdrawal Application Date Purpose * Withdrawal Sanctioned Amount *	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.txt puest Details /. @ Yes @ No 14-Jul-2011 Marriage 5646 Files	Amount to be withdrawn * Withdrawal Sanctioned Date *	5646 14-Jul-2011
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Non Refundable) Rec All fields marked with '*' are mandatory Special Withdrawal Application Date Purpose * Withdrawal Sanctioned Amount *	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.txt puest Details /. @ Yes @ No 14-Jul-2011 Marriage 5646 Files @ Attach File(s) [Max: 1 Attachment	Amount to be withdrawn * Withdrawal Sanctioned Date *	5646 [14-Jul-2011
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Non Refundable) Rec All fields marked with '*' are mandatory Special Withdrawal Application Date Purpose * Withdrawal Sanctioned Amount * Attachments *	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.txt uest Details /. @ Yes @ No 14-Jul-2011 Marriage 5646 Files @ Attach File(s) [Max: 1 Attachment Alfresco Lindate Query ht	Amount to be withdrawn * Withdrawal Sanctioned Date * of 5 MB, Used: 1 Attachment of 0.54 KB]	5646 14-Jul-2011
GPF Request GPF Request Type Balance Statement * GPF Withdrawal(Non Refundable) Rec All fields marked with '*' are mandatory Special Withdrawal Application Date Purpose * Withdrawal Sanctioned Amount * Attachments *	GPF Withdrawal(Non Refundable) Files Hierarchy Flow.bxt uest Details /. @ Yes @ No 14-Jul-2011 Marriage 5646 Files @ Attach File(s) [Max: 1 Attachment Alfresco Update Ouery.bxt	Amount to be withdrawn * Withdrawal Sanctioned Date * of 5 MB, Used: 1 Attachment of 0.54 KB]	5646 14-Jul-2011

»	Dak Side Basic Info Precedent Files	Drafts	Knowledge Bank	Check List	Linked Files	Reminder	Approval Cycles	Previous Notes	Summary	
FI	GPF Withdrawal	Ap	prove File							
E	HRMS > General Provident Fund > GPF >	GPF Wi	• Keen in seen fold	er						
D E	GPF Request		C Send to someone	from the list	shown					
TA	HRMS > General Provident Fund > GPF		File Hierarchy				<u> </u>			
I	Employee details		Jaswant Singh(Junio	or Assistant 7	, Accounts 1)					
S	Employee Code	1100						Surjit Singh		
	Designation	Clerk						General Admini	stration Department	
	Date Of Birth	01-F						13-Mar-1992		
	Age	40 Ye						01-Feb-2031		
	Basic Pay	9000						18000		
	Length of Qualifying Service Period	Yea						11000002		
	5			/						
	GPF Balance Details		- (1 a 1) —				
	Balance at the credit of the subscriber	on the da			Close	·				
	Opening Balance (A)	60000			Amount de	eposited till d	late (B)	3600		
	Refundable Withdrawal (C)	24500			Non Refun	dable Withdr	rawal (D)	20000		
	Amount Poturnod (E)	20000			Palanco A	mount (C E)-	· (E)	4500		

24500		L(D)	
20000 In	prmation	×	
8%	File is approved.	D-F)= (G)	
	ОК		

5. GPF Change Subscription

✓ Select GPF Change Subscription. User fills mandatory fields and submits details. Details will be forwarded to Supervisor for approval as a Case.

/orklist 🗽 Files Room 🛷 Dasnor	bard 📔 🖺 Knowledge Bank 📔 😘 Manageme	nt Info. System 🛛 🔯 Applications	
3PF Change Subscription Request Deta	ails		
HRMS > General Provident Fund > G	PF> GPF Change Subscription Details		
GPF Request			
HRMS > General Provident Fund > C	GPF		
Employee details			
Smolovee Code	1100002	Employee Name	Suriit Sinah
Designation	Clerk	Department	General Administration Department
Date Of Birth	01-Feb-1971	Date of Service Joining	13-Mar-1992
Age	40 Years	Date Of Retirement	01-Feb-2031
Basic Pay	9000	Gross Pay	18000
Length of Qualifying Service Period	YearsMnthsDays	GPF Account No	11000002
GPF Balance Details			
Balance at the credit of the subscr	iber on the date of application		
Opening Balance (A)	60000	Amount deposited till date (B)	3600
Refundable Withdrawal (C)	24500	Non Refundable Withdrawal (D)	20000
Amount Returned (E)	20000	Balance Amount (C-E)= (F)	4500
Interest Rate	8%	Net balance(as on date) (A+B-D-F	F)= (G) 39100
GPF Request			
GPF Request Type	GPF Change Subscription	•	
	ci		
Balance Statement *	Files		
Decine 11	Hierarchy Flow.txt		
Change Subscription Details			
All fields marked with '*' are mandato	ory.		
Current Subscription Rate	1200	New Subscription Rate *	2345
Change Effective From *	20-Apr-2011		
Remarks	test	×	
		×	
	/	View	
		Submit	
	`	Submit	
	TTICIT MANA	lavoogforum in	© 2010 TATA Consultancy Services Limited
	VIDIC WWW.C	emptoyeestorum	
Dasie Fay	Vore Mathe Dave	OPE A report No.	10000
Length of Qualifying Service Period	YearsMnthsDays	GPF Account No	11000002
GPF Balance Details			
Balance at the credit of the subscr	iber on the date of application		
Opening Balance (A)	60000		3600
Pofundable Withdrawal (C)	24500 Statess		20000
Americat Baturned (E)	24300 Your request h	as been submitted successfully with	4500
Amount Returned (E)	Case No. 1/10	-5/Accounts 1/2011 and Forwarded	4000
	TOT DODT	Curdin kaur	a)= (G) 20100

ОК

GPF Change Subscription

Files

GPF Request Type

Balance Statement *

✓ Click on File no. and details of GPF Change subscription will get displayed

📔 🖬 Worklist 🛛 🔂 Files Room	🛞 Dashboard 📔 🎳 Knowledge I	3ank 🕺 🜀 Managemer	nt Info. Syst	em 🛛 🔯 Applica	ations					
Worklist 《	Initiate Dak Create File Ner	v Communique								
🗉 🐚 Inbox	Worklist > Inbox									
🗉 🔖 Outbox	Legends Lying with Group Physical File Parallel Intimation Previously Seen New Other									
All Documents	Search records where						View:			
Delegated Worklist	At least one field Contains	× /)				Detail	View 🔻		
MDM and ESB Script Gen							Total Recor	ds : 49		
MDM Admin Screen	< 1 / 5 ► ►						[1-	10 / 49]		
Worklist Group Admin My Subscription	Description	Document Type	From \$	Received Date	Document No. 🗘	Department 🔶	Subject 🗧	Statu _≑		
Email Dak	GPF Change Subscription Applic	File	Surjit Singh	14-Jul-2011	17165/Accounts 1/2011	General Administration Department	GPF Change subscription	Open		
	GPF Change Subscription Applic	File	Surjit Singh	13-Jul-2011	16985/Accounts 1/2011	General Administration Department	GPF Change subscription	Open		
	GPF Refundable Withdrawal	File	Surjit Singh	12-Jul-2011	16958/Accounts 1/2011	General Administration Department	GPF Refundable Withdrawal	Open		
	GPF Change Subscription	File	Surjit Singh	12-Jul-2011	<u>16877/Accounts 1/2011</u>	General Administration Department	GPF Change subscription	Open		
	GPF Change Subscription	File	Surjit Singh	12-Jul-2011	16875/Accounts 1/2011	General Administration Department	GPF Change subscription	Open		
	GPF Refundable Withdrawal	File	Surjit Singh	12-Jul-2011	16862/Accounts 1/2011	General Administration Department	GPF Refundable Withdrawal	Open		

✓ Approver makes necessary changes and click on "Approve" from File action

Details [Horizontal View] - [File Number:17165/A	ccounts 1/2011] [Subject:GPF Change subscri	ption] (), Second () () Change Research ()	👌 Support Request — 🛞 Helo — 🛠 Chat — 📲 Logo
eve File Actions - Send To - Pendency	/iew 🗸 Close		
De Forward nt Files GPI Return To Sender/Group GP GP GP	Drafts Knowledge Bank Check List Lin	ked Files Reminder Approval Cycles P	revious Notes Summary
HI Approve Dispose > GPF Er Await Employee code	11000002	Employee Name	Surjit Singh
Designation	Clerk	Department	General Administration Department
Ago	40 Yoorg	Date of Service Joining	13-Mdi-1992
Basic Pay	9000	Gross Pay	18000
Length of Qualifying Service Period	YearsMnthsDays	GPF Account No	11000002
Refundable Withdrawal (C) Amount Returned (E) Interest Rate	24500 20000 8%	Non Refundable Withdrawal (D) Balance Amount (C-E)= (F) Net balance(as on date) (A+B-D-F)= (G)	20000 4500 39100
GPF Request			
GPF Request Type	GPF Change Subscription		
Balance Statement *	Files Hierarchy Flow.txt		
Change Subscription Details			
All fields marked with '*' are mandatory.			
Current Subscription Rate	1200	New Subscription Rate *	2345
Change Effective From *	20-Apr-2011 💼		
Remarks		▲ ▼	
	St	Jbmit	

✓ File gets approved

iber on the da	OK Close		
		III date (B)	
24500			
20000 Informatio	n Balance Amount (C-		
8% File	is approved.	8-D-F)= (G)	
	ОК		
GPF Change Subscripti	on		

6. My Request List

✓ Select My Request List and requests of user will be reflected

🖬 Worklist 📔 ᡖ Files Roor								
plications	GPF Request De	tails						
er : gpf	GPE Withdraw	al(Refundable) Reques	t Details					
HRMS Applications		ar(nerandable) neques	betans					Total Records : 12
- S Additional Pay	D Eilo Id	Application Date	Requested	Sanctioned	Durpoco	Statuc	Pomarke	Action
Annual Confidential	R File Iu	Application Date	Amount	Amount	Purpose	Status	Remarks	Action
- Allindar Pay Increme Bills And Amendmen	17160	14-Jul-2011	2356	2356	Marriage	Approved	View	Cancel Request
Cessation	16958	12-Jul-2011	4561		Marriage	Approved	<u>View</u>	Cancel Request
🖂 🍝 Departmental Inquir	y 16912	12-Jul-2011	22	22	Other	Approved	View	Cancel Request
- 💊 Deputation	16862	12-Jul-2011	3535		Marriage	Approved	<u>View</u>	Cancel Request
🗆 🦄 Develop	16829	12-Jul-2011	4646		Marriage	Approved	<u>View</u>	Cancel Request
- 🍆 GPF	16821	12-Jul-2011	1	1	Marriage	Approved	View	Cancel Request
My Request List	16625	08-Jul-2011	12		Illness	Approved	View	Cancel Request
Monitoring nlamad	16622	08-Jul-2011	32		Higher Education	Approved	View	Cancel Request
- A Pav Fixation	16621	08-Jul-2011	454		Other	Approved	View	Cancel Request
Probation	16615	08-Jul-2011	456		Marriage	Approved	View	Cancel Request
- 🔖 Transfer	16604	08-Jul-2011	234	234	Marriage	Approved	View	Cancel Request
🕮 🐠 Manage 🖵 🍆 Service Book	16591 GPF Withdraw Entries in Gree	08-Jul-2011 al(Non Refundable) Re n Color are GPF Final V	456 quest Details Vithdrawal Request		Higher Education	Approved	View	Cancel Request
• Manage • Service Book	16591 GPF Withdraw Entries in Gree	08-Jul-2011 al(Non Refundable) Re n Color are GPF Final V	456 quest Details Vithdrawal Request		Higher Education	Approved	View	Cancel Request Total Records : 2
Manage Service Book	GPF Withdraw Entries in Gree File Id	08-Jul-2011 al(Non Refundable) Re n Color are GPF Final V Application Date	456 quest Details Vithdrawal Request Requested Amount	Sanctioned Amount	Higher Education	Approved Status	View Remarks	Cancel Request
Manage Service Book	16591 GPF Withdraw Entries in Gree File Id 17163	08-Jul-2011 al(Non Refundable) Re n Color are GPF Final V Application Date 14-Jul-2011	456 quest Details Vithdrawal Request Requested Amount 5646	Sanctioned Amount 5646	Higher Education Purpose Marriage	Approved Status Approved	View Remarks View	Cancel Request Cotal Records : Action Cancel Request
← • Manage – • Service Book	16591 GPF Withdraw Entries in Gree File Id 17163 16936	08-Jul-2011 al(Non Refundable) Re n Color are GPF Final V Application Date 14-Jul-2011 12-Jul-2011	456 quest Details Vithdrawal Request Requested Amount 5646 213	Sanctioned Amount 5646 213	Higher Education	Approved Status Approved Approved	View Remarks View View View	Cancel Request Total Records : 3 Action Cancel Request Cancel Request
Aanage	16591 GPF Withdraw Entries in Gree File Id 17163 16936 16830	08-Jul-2011 al(Non Refundable) Re n Color are GPF Final V Application Date 14-Jul-2011 12-Jul-2011 12-Jul-2011	456 quest Details Vithdrawal Request Requested Amount 5646 213 5644	Sanctioned Amount 5646 213	Higher Education Higher Education Purpose Marriage Marriage Other	Approved Status Approved Approved Approved	View View View View View View	Cancel Request Total Records : Action Cancel Request Cancel Request Cancel Request
Anage	16591 GPF Withdraw Entries in Gree File Id 17163 16936 16830 16825	08-Jul-2011 al(Nor Refundable) Re n Color are GPF Final V Application Date 14-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011	456 quest Details Vithdrawal Request Requested Amount 5646 213 5644 39100	Sanctioned Amount 5646 213 39100	Higher Education Purpose Marriage Marriage Other Higher Education	Approved Status Approved Approved Approved Approved	View View View View View View View View	Cancel Request Total Records : Cancel Request Cancel Request Cancel Request Cancel Request Cancel Request
⊢ •• Manage - • Service Book	16591 GPF Withdraw Entries in Gree File Id 17163 16936 16830 16825 16822	08-Jul-2011 al(Nor Refundable) Re n Color are GPF Final V Application Date 14-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011	455 vithdrawal Request Requested Amount 5646 213 5644 39100 1	Sanctioned Amount 5646 213 39100 1	Higher Education Purpose Marriage Marriage Other Higher Education Other	Approved Status Approved Approved Approved Approved	View	Cancel Request Total Records : Action Cancel Request Cancel Request Cancel Request Cancel Request Cancel Request
Anage	16591 GPF Withdraw Entries in Gree File Id 17163 16936 16830 16825 16822 16600	08-Jul-2011 al(Non Refundable) Re n Color are GPF Final V Application Date 14-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 08-Jul-2011	455 yithdrawal Request Requested Amount 5646 213 5644 39100 1 2345	Sanctioned Amount 5646 213 39100 1	Higher Education Purpose Marriage Marriage Other Higher Education Other Illness	Approved Status Approved Approved Approved Approved Approved	View	Cancel Request Total Records : 7 Action Cancel Request
- → Manage - → Service Book	16591 GPF Withdraw Entries in Gree File Id 17163 16936 16830 16825 16822 16600 16596	08-Jul-2011 al(Non Refundable) Re n Color are GPF Final V 44-Jul-2011 12-Jul-2011 08-Jul-2011	455 yithdrawal Request Requested Amount 5646 213 5644 39100 1 2345 39100	Sanctioned Amount 5646 213 39100 1	Higher Education Purpose Marriage Marriage Other Illness Illness	Approved Status Approved Approved Approved Approved Approved Approved	View	Cancel Request Total Records : 7 Action Cancel Request
P → Manage Service Book	16591 GPF Withdraw Entries in Gree File Id 17163 16936 16825 16825 16822 16600 16596	08-Jul-2011 al(Nor Refundable) Re Application Date 14-Jul-2011 12-Jul-2011	455 yithdrawal Request Kequested Amount 5646 213 5644 39100 1 2345 39100	Sanctioned Amount 5646 213 39100 1	Higher Education Purpose Marriage Marriage Other Illness Illness	Approved Status Approved Approved Approved Approved Approved Approved	View	Cancel Request Total Records : 2 Action Cancel Request Cancel Requ
P-	16591 GPF Withdraw Entries in Gree File Id 17163 16936 16830 16825 16822 16600 16596 GPF Change St	08-Jul-2011 al(Non Refundable) Re n Color are GPF Final V 4-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 08-Jul-2011 08-Jul-2011 08-Jul-2011 08-Jul-2011 08-Jul-2011	456 yuest Details Vithdrawal Request Requested Amount 5646 213 5644 39100 1 2345 39100 alls	Sanctioned Amount 5646 213 39100 1	Higher Education Purpose Marriage Marriage Other Higher Education Other Illness Illness	Approved Approved Approved Approved Approved Approved Approved Approved Approved	View Remarks View	Cancel Request Total Records : 2 Action Cancel Request Cancel Requ
P → Manage Service Book	16591 GPF Withdraw Entries in Gree File Id 17163 16936 16830 16825 16600 16596 GPF Change St	08-Jul-2011 al(Nor Refundable) Re Total Control 14-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 08-Jul-2011 08-Jul-2011 08-Jul-2011	456 vithdrawal Request Requested Amount 5646 213 5644 39100 1 2345 39100 alls	Sanctioned Amount 5646 213 39100 1	Higher Education Purpose Marriage Marriage Other Higher Education Other Illness Illness	Approved Approved Approved Approved Approved Approved Approved Approved Approved	View Remarks View	Cancel Request Total Records : 7 Action Cancel Request Total Records : 13
- → Manage - → Service Book	I6591 GPF Withdraw Entries in Gree File Id 17163 16936 16825 16822 16600 16596 GPF Change So File Id	08-Jul-2011 al(Non Refundable) Re n Color are GPF Final V 14-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 08-Jul-2011 08-Jul-2011 08-Jul-2011 08-Jul-2011 08-Jul-2011	456 vithdrawal Request Requested Amount 5646 213 5644 39100 1 2345 39100 Old Subscription Amount	Sanctioned Amount 5646 213 39100 1 1 New Subscription Amount	Higher Education Purpose Marriage Marriage Other Illness Illness Change Effective Date	Approved Status Approved Approved Approved Approved Approved Approved Approved	View Remarks View View	Cancel Request Total Records : 2 Action Cancel Request Cancel Re
- → Manage - → Service Book	I6591 GPF Withdraw Entries in Gree File Id 17163 16936 16820 16822 16600 16596 GPF Change Su File Id 17165	08-Jul-2011 al(Nor Refundable) Re Term Color are GPF Final V 14-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 08-Jul-2011 08-Jul-2011 Application Request Del Application Date 14-Jul-2011	455 vithdrawal Request Amount 5646 213 5644 39100 1 2345 39100 alls Old Subscription Amount 1200	Sanctioned Amount 5646 213 39100 1 1 New Subscription Amount 2345	Higher Education Higher Education Marriage Marriage Other Higher Education Other Illness Illness Illness Change Effective Date 20-Apr-2011	Approved Status Approved	View Remarks View View View View View View View	Cancel Request Total Records : 1 Action Cancel Request Cancel Re
- → Manage - → Service Book	16591 16591 GPF Withdraw Entries in Gree File Id 17163 16936 16830 16825 16802 16600 16596 GPF Change St File Id 17165 17062	08-Jul-2011 al(Nor Refundable) Re alore 14-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 08-Jul-2011 08-Jul-2011 08-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011	455 vithdrawal Request Amount 5646 213 5646 213 5644 39100 1 2345 39100 alls Old Subscription Amount 1200 1200	Sanctioned Amount 5646 213 39100 1 1 New Subscription Amount 2345 4556	Higher Education Purpose Marriage Marriage Other Higher Education Other Illness Illness Illness Change Effective Date 20-Apr-2011 05-Apr-2011	Approved Status Approved	View Remarks View View View View View	Cancel Request Total Records : 1 Cancel Request Cancel Req
- ⊶ Manage Service Book	I6591 GPF Withdraw Entries in Gree File Id 17163 16936 16825 16825 16600 16596 GPF Change St File Id 17165 17062 17057	08-Jul-2011 al(Nor Refundable) Re n Color are GPF Final W 14-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 08-Jul-2011 08-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 12-Jul-2011 13-Jul-2011 13-Jul-2011 13-Jul-2011	456 vithdrawal Request Amount 5646 213 5644 39100 1 2345 39100 alls Old Subscription Amount 1200 1200	Sanctioned Amount 5646 213 39100 1 2345 4566 6455	Higher Education Higher Education Marriage Marriage Other Higher Education Other Illness Illness Change Effective Date 20-Apr-2011 05-Apr-2011	Approved Status Approved Approved App	View Remarks View View View View View View	Cancel Request Total Records : Cancel Request Cance

 \checkmark If user wants to cancel the GPF request click on Cancel request

🔲 🛱 Worklist 🛛 🔂 Files Ro	om	🛞 Dashboard	🎒 Knowledge Bank	🜀 Management In	fo. System 🛛 📓	Applications				
Applications	«	GPF Request Det	ails						_	Ī
gpt	- 1	GPF Withdrawa	l(Refundable) Reques	t Details						
HRMS Applications									Total Pocords : 12	
— 🔖 Additional Pay				Poguostod	Canctiono	4			Total Records . 12	
🔖 Annual Confident	al R	File Id	Application Date	Amount	Amount	Purpose	Status	Remarks	Action	
Annual Pay Increi	nen	17160	14-Jul-2011	2356	2356	Marriage	Approved	<u>View</u>	Cancel Request	1
Bills And Amendm	ent	16958	12-Jul-2011	4561		Marriage	Approved	View	Cancel Request	1
Departmental Inc	uirv	16912	12-Jul-2011	22	22	Other	Approved	<u>View</u>	Cancel Request	
Deputation		16862	12-Jul-2011	3535		Marriage	Approved	View	Cancel Request	
🗉 💊 Develop		16829	12-Jul-2011	4646		Marriage	Approved	View	Cancel Request	
🖻 👆 GPF		16821	12-Jul-2011	1	1	Marriage	Approved	View	Cancel Request	
My Request Lis	t	16625	08-Jul-2011	12		Illness	Approved	View	Cancel Request	
- Monitoring planne	d/n	16622	08-Jul-2011	32		Higher Education	Approved	View	Cancel Request	
Pay Fixation		16621	08-Jul-2011	454		Other	Approved	View	Cancel Request	
- 🍝 Probation		16615	08-Jul-2011	456		Marriage	Approved	View	Cancel Request	
🗉 👆 Transfer		16604	08-Jul-2011	234	234	Marriage	Approved	View	Cancel Request	
Manage	:	16591	08-Jul-2011	456		Higher Education	Approved	View	Cancel Request	
Service BOOK	-	ļ								
	4	GPF Withdrawa	l(Non Refundable) Re	quest Details						
	Ĺ	Entries in Green	ı Color are GPF Final V	Vithdrawal Request						

10001	12 JUL 2011	5555		Harriage	Approved	<u>Then</u>	<u>convertequese</u>
16829	12-Jul-2011	4646		Marriage	Approved	View	Cancel Request
16821	12-Jul-2011	1	1	Marriage	Approved	View	Cancel Request
16625	08-Jul-2011	12		Illness	Approved	View	Cancel Request
16622	08-Jul-2011	32		Higher Education	Approved	View	Cancel Request
16621	08-Jul-2011	454		Other	Approved	View	Cancel Request
16615	08-Jul-2011	456		Marriage	Approved	View	Cancel Request
16604	08-Jul-2011	234 Confirm			oved	View	Cancel Request
16591	08-Jul-2011	456 🔊 Do	you really want to can	el the request?	oved	<u>View</u>	Cancel Request
GPF Withdrawal(N Entries in Green Co	on Refundable) Request D lor are GPF Final Withdra	etails wal Request	Yes	No			Total Records :
File Id	Application Date	Requested Amount	Sanctioned Amount	Purpose	Status	Remarks	Action
17163	14-Jul-2011	5646	5646	Marriage	Approved	View	Cancel Request
16936	12-Jul-2011	213	213	Marriage	Approved	<u>View</u>	Cancel Request
16830	12-Jul-2011	5644		Other	Approved	View	Cancel Request

✓ GPF Request will get cancelled

1	16912	12-Jul-2011	22	22	Other	Approved	View	Cancel Request
s	16862	12-Jul-2011	3535		Marriage	Approved	<u>View</u>	Cancel Request
	16829	12-Jul-2011	4646		Marriage	Approved	<u>View</u>	Cancel Request
	16821	12-Jul-2011	1	1	Marriage	Approved	<u>View</u>	Cancel Request
	16625	08-Jul-2011	12		Illness	Approved	<u>View</u>	Cancel Request
	16622	08-Jul-2011	32		Higher Education	Approved	<u>View</u>	Cancel Request
	16621	08-Jul-2011	454		Other	Approved	<u>View</u>	Cancel Request
	16615	08-Jul-2011	456		Marriage	Approved	<u>View</u>	Cancel Request
	16604	08-Jul-2011	234 Informat	234 tion		oved	<u>View</u>	Cancel Request
	16591	08-Jul-2011	456 R	equest has been Cancell	ed	oved	<u>View</u>	Cancel Request
	GPF Withdrawal(Non Entries in Green Color	Refundable) Request D are GPF Final Withdra	etails wal Request	ОК				Total Records : 7
	File Id	Application Date	Requested Amount	Sanctioned Amount	Purpose	Status	Remarks	Action
	17163	14-Jul-2011	5646	5646	Marriage	Approved	View	Cancel Request